

S.I. 23 of 2002

SEYCHELLES BUREAU OF STANDARDS ACT

(Cap 212)

Seychelles Bureau of Standards (National Quality System Certification Scheme) Regulations, 2002

In exercise of the powers conferred by section 24(1) of the Seychelles Bureau of Standards Act, the Minister of Industries and International Business hereby makes the following Regulations—

1. These Regulations may be cited as the Seychelles Bureau of Standards (National Quality System Certification Scheme) Regulations, 2002. Citation

2. In these Regulations — Interpretation

“Act” means the Seychelles Bureau of Standards Act;

“assessment” means a verification of the effectiveness of the quality system operated by an applicant or a registered firm through the examination of materials, processes, finished products, methods of test, records, systems, services and other activities established by the applicant or registered firm within its quality systems;

“Director General” means the Director General of the Seychelles Bureau of Standards;

“SS ISO 9001, SS ISO 9002 and SS ISO 9003” means the Seychelles standards for quality systems established under section 15 of the Act and published in the “Nation” of 25th July, 2002;

“quality system” means the organizational structure, responsibilities, procedures, processes and resources for implementing quality management according to SS ISO 9001, SS ISO 9002 or SS ISO 9003;

"registered firm" means a person or a firm holding a valid certificate of registration issued under regulation 6.

Registered firm
symbol

3. The Seychelles Bureau of Standards registered firm symbol shall be as specified in the First Schedule.

Application for
certificate

4.(1) Every application for a certificate of registration shall be —

- (a) submitted to the Director General in the form specified in the Second Schedule;
- (b) accompanied by a non-refundable application fee as specified in the Third Schedule;
- (c) valid for a period of 12 months from the date of application.

(2) There shall be a separate application for a certificate of registration in respect of every site of operation, location or premises of the applicant.

Assessment fee,
etc.

5. The Director General may, on receipt of an application under regulation 4 require the applicant —

- (a) to submit a quality manual which shall include, or make reference to, the quality system procedures and outline documentation used in the quality system, covering the requirements of SS ISO 9001 or SS ISO 9002 or SS ISO 9003 as the case may be;
- (b) to pay an assessment fee determined by the Director General;
- (c) to provide all reasonable facilities to authorised officers for the purpose of conducting assessments at the applicant's premises.

Form of
certificate etc.

6.(1) A certificate of registration shall be in the form specified in the Fourth Schedule and shall be granted upon payment of the fee specified in paragraph 2 of the Third Schedule.

(2) Every certificate of registration shall contain the terms and conditions subject to which it has been granted.

(3) A certificate of registration shall be valid for a period of 2 years from its date of issue and may be renewed for a further period of two years on payment of the renewal fee specified in paragraph 3 of the Third Schedule.

(4) Every registered firm which does not have a place of business in Seychelles shall appoint an agent in Seychelles for the duration of the certificate of registration.

(5) No certificate of registration shall be transferable or assignable, except with the approval of the Director General.

(6) The Director General may, where he is satisfied that a certificate of registration has been destroyed, lost or defaced, issue a duplicate certificate of registration on payment of the fee specified in paragraph 4 of the Third Schedule.

7.(1) An authorised officer may, at any reasonable time, enter the premises of a registered firm for the purpose of conducting an assessment.

Assessment

(2) The Director General may require the payment of an assessment fee to be determined by him for the purpose of conducting an assessment under paragraph (1).

8.(1) No registered firm shall claim compliance with the National Quality System Certification Scheme except —

Limitation of
effect of
registration

(a) from the address stated on the certificate of registration;

(b) in respect of the manufacture of goods or operation of processes or provision of services as stated on the certificate of registration.

(2) Every registered firm shall establish, maintain and document a quality system on the terms and conditions under which the certificate of registration has been granted.

(3) Every registered firm shall ensure that the quality system in respect of which a certificate of registration has been granted conforms at all times to the relevant standard.

(4) No registered firm shall use the SBS registered firm symbol —

- (a) except together with the registered firm's name, certificate number and the relevant standard;
- (b) in such manner as to convey or to be likely to convey the impression that the product is certified by the SBS.

(5) No registered firm shall use or make any statement with reference to the firm symbol in a manner which may be misleading.

Suspension or
revocation of
certificate

9.(1) The Board may suspend or revoke a certificate of registration where it is satisfied upon due inquiry that the registered firm has —

- (a) failed to comply with any condition of the certificate of registration;
- (b) contravened any provision of the Act or these regulations;
- (c) failed to pay any fee under these regulations.

(2) Any registered firm whose certificate of registration has been suspended or revoked shall —

- (a) forthwith discontinue the use of the SBS registered firm symbol or any material or document containing any reference to it;
- (b) immediately return the certificate of registration to the Director General.

Offences

10. Any person who contravenes any of these regulations commits an offence, and shall on conviction be liable to a fine not exceeding 2,500 rupees.

FIRST SCHEDULE

(regulation 3)

SBS REGISTERED FIRM SYMBOL

The registered firm symbol —

- (a) shall be of a circular shape as described in the design;
- (b) may be larger or smaller than in the design but its parts shall keep the same proportions as in the design;
- (c) the letters SBS shall be in white against a red background.

SECOND SCHEDULE

(regulation 4)

**APPLICATION FOR A CERTIFICATE OF
REGISTRATION**

Name _____ of _____ applicant

Address _____

Applicant's
representative _____

Address of factory or premises _____

Description of goods or services for which registration is sought _____

Relevant standard _____

I/We undertake to pay all fees which may be claimed under these regulations, irrespective of the decision regarding this application.

In the event of being granted a certificate, I/we undertake to conform to these regulations, and in particular to pay all the fees.

Signature of applicant or applicant's representative

Position

Date

THIRD SCHEDULE

(regulations 4 and 6)

TABLE OF FEES

1.	For an application	2000
2.	For a certificate of registration	4 000
3.	For renewal of a certificate of registration	4 000
4.	For a duplicate certificate of registration	250

FOURTH SCHEDULE

(regulation 6)

SEYCHELLES BUREAU OF STANDARDS NATIONAL QUALITY SYSTEM CERTIFICATION SCHEME

CERTIFICATE OF REGISTRATION

Certificate

Number

This is to certify that

has a quality system to manufacture goods, operate processes or provide services detailed in the annex to this certificate and in accordance with

This certificate remains valid until

and is subject to the terms and conditions contained in this certificate.

Date _____

Director General
Seychelles Bureau of Standards

**SEYCHELLES BUREAU OF STANDARDS
NATIONAL QUALITY SYSTEM CERTIFICATION
SCHEME**

*Annex to Certificate
Number* _____

Date _____

Director General

MADE this 8th day of August, 2002.

JACQUELIN DUGASSE
MINISTER OF INDUSTRIES AND
INTERNATIONAL BUSINESS
